

REGULATION NO. 12/2019

REGULATION OF BOARD OF STUDENTS' DEVELOPMENT

Where as it is expedient to frame the regulation for "**Board Students' Development** " the Management Council is hereby pleased to make the following regulation.

1. This regulation may be called as "**Regulation Of Board Of Students' Development** ".
2. This regulation shall come into force w.e.f. the date of its passing by the Management Council.

DEFINITIONS

In this Regulation, unless the context otherwise require :

1. "University" means the Sant Gadge Baba Amravati University.
2. "Board" means Board of Students' Development constituted under the provision no. (2) of 55 of Maharashtra Public Universities Act -2016 .
3. "Chairman" means Chairperson of Board of Students' Development of the University.
4. "Director", means Director of Students' Development of the University.
5. "Person in charge means a teacher and member of the various committee appointed by the Board or the Chairman
6. "Teacher" means as defined in the provision mentioned in (61) of (2) of Preliminary of Chapter I of Maharashtra Public Universities Act -2016.
7. "Manager" means a teacher appointed by the Chairman to accompany the University team for participating in the Inter University or other tournaments/ competition/ event.
8. "Coach" means a Person/teacher proficient in particular event appointed by the Chairman to give coaching to the selected team and accompany the University team for participating in the Inter University or other tournaments/ competition/ event.
9. "Centre" means place fixed by the Board to conduct a particular event.
10. "College" means a college conducted by the University or affiliated to the University
11. "Committees" means committees appointed by the Board or the Chairman.
12. "District Co-ordinators" means as defined in the provision mentioned in (g) of (2) of 55 of Maharashtra Public Universities Act -2016.

All the words and expressions appearing in these regulation and not here in after defined shall have the same meaning and connotation to them as in the Maharashtra Public University Act -2016, statutes, ordinances and regulations.

MEETINGS OF THE BOARD

1. The meeting of the Board of Students' Development shall be conducted as per the provision given in the Common statute no. 4/2019.
2. Ordinarily as mentioned in statute the two meetings shall be held in the month June and February of every year.
3. In the first meeting generally the following agenda should be considered.

1	Supplementary Budget;
2	Yearly Programmes;
3	Preparation and implementation of Various schemes and policies designed by the Board;
4	Fixation of Dates of Meritorious and Best Cultural Activist Award Function;
5	Finalisation of Guest for the program of Meritorious and Best Cultural Activist Award Function;
6	Appointment of various judges to adjudge the performances of the Youth Festival;
7	Nomination of Manager and Coaches for various events;
8	Preparation of new policies and schemes for the particular academic year;
9	Students Council Election

d. In the second meeting of the Board following agenda should be considered:

1	Yearly Report of the achievements of the Board to present before the Senate;
2	Financial Provision for the new academic year;
3	Yearly report of the Students Grievance Redressal Cell;
4	Yearly report of the Students Development Cell;
5	Device, Develop and Implement new scheme;
6	Annual Report regarding sexual harassment and students ragging cases handled in the particular academic year.

RULES & REGULATIONS

- 1) Board will constitute a committee under Chairmanship of retired Principal for smooth functioning and preparation of election programme Students Council at college and University level. Other members will be decided by Board from time to time every year.
- 2) Board will constitute a Sub-Committee amongst the members of the board & student council to monitor each activity of board of Students Development and will submit its report to Hon'ble Vice-Chancellor every month.
- 3) Budget of the Board of Students Development and University Student Council will be prepared separately in the month of August every year for next financial year.
- 4) Term of office bearers of student council on board will be based on the formation next/new student council.
- 5) Any office Bearer who fails in summer examination in the respective academic session his/her membership on the Board will be ceased automatically from day of declaration of result.
- 6) In each meeting Report on student grievance cell and student development of University and college shall be discussed and necessary suggestion & action shall be proposed.
- 7) Report will be prepared by Director of Board of Student Development.
- 8) Board will conduct Yuva Mahotsav at University level every year. Yuva Mahotsav will be completed between last week of September, to first week October every year.
- 9) Board will Organize Avishkar Research festival between 15th October every year at college and University level
- 10) Board will conduct Vidyarthi Sansad at every district, between 12th to 26th January every year.
- 11) Board will organise the -My Home India Programme to develop the students interest in interstate living to strengthen the national integration.
- 12) Board will think and take appropriate action on the annual report of Board of Student Development submitted by Director, Board of Student Development and forward it to senate. Board of Student Development will submit its annual report before 30th June of every calendar year.
- 13) Board will chalk out and monitor activities for NSS and NCC on the recommendation of respective authority. All Programmes and activities in this regard should be finalized before 31st May of every year.

CONDUCT OF YOUTH FESTIVAL

1. **Annual Youth Festival (Yuva Mahotsav):** The Board shall annually hold Inter Collegiate Cultural Festival & Youth Festival on such dates as may be fixed by the Board. The Cultural Festival shall be open for all the affiliated Colleges, Recognized Institutes, Autonomous Colleges and University Teaching Departments and shall be conducted in accordance with rules and regulations prescribed by Association of Indian Universities (AIU) from time to time.
2. **Appointment of Subcommittee:** The Board may appoint a Subcommittee of the following members to supervise, control and conduct the Youth Festival and to select the cultural team of the University to represent in the competitions such as Indradhanushya, Central/West Zone Inter University Youth Festival and other.

a.	Chairman of the Board of Students Development or his nominee	Chairman
b.	Three members connected with the University having specialization either in Dance/Theatre/Literary/Fine Arts/Music	Members
c.	Chairman/His Nominee may co-opt one expert not connected with University, if he/she so desires	Member
d.	Director Students Development	Member Secretary

3. Functions of the Committee:

- a. The committee shall scrutinize the received proposals from various affiliated colleges and shall visit the selected colleges for consultation with the Principal.
- b. The committee shall check all the parameters that have been decided by the Board to organize for the Youth Festival.
- c. The committee shall also submit the list of the equipments, instruments, arrangements required for the organization of Youth Festival. It shall also ensure prior to organization of the event that the recommended arrangements by the committee shall have been made by the college.
- d. The committee shall verify the results given by the judges appointed for various events and select the University team to represent the University in the Central Zone Youth Festival considering the multiple utility of the artist. The committee has to select the candidate according to merit given by the judges.
- e. The members of the committee are entitled to receive the T.A. and D.A. as per the norms of the University.
- f. The committee also supervise all the required necessary facilities during the conduct of Inter Collegiate Youth Festival and guide the organizing college about the shortfalls.

4. Events for Cultural Festival – Youth Festival

(A)	Music	Classical Vocal Solo (Hindusthani/Karnataki)
		Classical Instrumental Solo Percussion
		Classical Instrumental Solo Non Percussion
		Light Vocal (Indian)
		Western Vocal (Solo)
		Group Song Indian
		Group Song Western
		Folk Orchestra
		Western Instrumental Solo
(B)	Dance	Folk/Tribal
		Classical Dance
(C)	Literary Event	Quiz
		Debate
		Elocution
(D)	Theatre	One Act Play
		Skit
		Mime
		Mimicry
(E)	Fine Arts	On the Spot Painting
		Poster Making
		Collage
		Clay Modelling
		Cartooning
		Rangoli
		Mehendi
		Installation
		Spot Photography

5. **Other Events:** The Board may conduct any event other than the above if the Association of Indian Universities decides so.
6. **Date of Entry Form Submission:** Every College/Department taking part in this Festival must send their entries in the prescribed form provided on the University Website on or before **31st, August** of every year. No entries in any circumstances shall be accepted after the prescribed date.
7. **Entry Fees:**
 - a. Entry fees must be remitted to the Finance and Account Officer either by Demand Draft or by online Payment. The Entry Fees for the various events shall be as follows.

(A)	Music	Classical Vocal Solo (Hindusthani/Karnataki)	300/-
		Classical Instrumental Solo Percussion	300/-
		Classical Instrumental Solo Non Percussion	300/-
		Light Vocal (Indian)	300/-
		Western Vocal (Solo)	300/-
		Group Song Indian	300/-
		Group Song Western	300/-
		Folk Orchestra	300/-
		Western Instrumental	300/-
(B)	Dance	Folk/Tribal	300/-
		Classical Dance	300/-
(c)	Literary Event	Quiz	300/-
		Debate	300/-
		Elocution	300/-
(D)	Theatre	One Act Play	300/-
		Skit	300/-
		Mime	300/-
		Mimicry	300/-
(E)	Fine Arts	On the Spot Painting	300/-
		Poster Making	300/-
		Collage	300/-
		Clay Modeling	300/-
		Cartooning	300/-
		Rangoli	300/-
		Mehendi	300/-
		Installation	300/-
Spot Photography	300/-		

- b. The entry fees may be revised by the Board from time to time.
 - c. **Registration Fees:** In addition to the entry fees, every participating College shall have to pay registration fees Rs. 1,000/- (One Thousand only).
8. **Eligibility Rules:**

The Eligibility rules as prescribed by the Association of Indian Universities from time to time shall be applicable to this Festival.

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9. **Conduct of Youth Festival :**
 - a. **Place for conduct of Youth Festival:** The Board shall fix the place for the conduct of the Inter Collegiate Youth Festival every year.
 - b. **Call of Proposal:** Every year the office shall call the proposal of organization by sending a letter to each affiliated college on or before **20th July**. The proposals thus received shall be placed before the sub committee to decide the venue.
 - c. **Arrangements, Infrastructure and Facilities:** The centre so decided shall be responsible for the proper arrangements and conduct of the events. Ordinarily, it should be observed that, the facilities and infrastructure provided to organize this festival shall be at par with the standards.
 - d. **Rates of various Facilities:** The rates for the various facilities and items for the conduct of Youth Festival shall be fixed by the Board of Students Development from time to time.

Sr. No.	Items	% reserved for the expenses within the approved limit
1	Hall/Pendal/Chairs/Other facilities/ Bicchayat (from the local contractor by adopting the appropriate purchase/hiring process)	28%
2	Sound System (from the local contractor by adopting the appropriate purchase/hiring process)	22%
3	Lighting Charges for Stage and other (from the local contractor by adopting the appropriate purchase/hiring process)	12%
4	Honorarium to Judges including Travelling/ Local Conveyance and Seating Allowance	25%
5	Opening and Closing Ceremony(Garlanding/ Stage decoration/ Sound system and other	09%
6	Other incidental charges including tea and breakfast for Judges	04%

- e. **Financial Assistance:** The centre decided to organize the Youth Festival is entitled to receive the financial assistance from University as decided by the Board from time to time.
- f. **Appointment of Judges:** The Board may every year, in the month of April, may call the names of the interested and expert persons to act as a Judge. After receiving the names, the Board may appoint a panel of expert event wise, to evaluate the performances of the artist. Generally, no Judge should be appointed for more than two years for the same event. If the Board may not find any appropriate name to replace the repeater judge, it shall be the discretion of the Board to appoint the same Judge for two more years. If any appointed judge submits its refusal on time, in that case making the appointment of new judge/s shall be the sole discretion of the Director StudentsøDevelopment.
- g. **Number of Judges:** The maximum number of judges per event shall not be more than three, out of which one shall be from other University jurisdiction.
- h. **Allowances to appointed Judges:** The judges shall be entitled to receive the Conveyance/Travelling allowance as per the norms of the University. In addition to this, they are entitled to receive 1000/- per head per day per event as sitting allowance. If the judges thus appointed are from outside the place of organization, the organizers shall have to make the necessary and appropriate lodging arrangement of these judges.
- i. **Revision of Rates:** The above rates subject to the revision of Management Council on the recommendations of Board of StudentsøDevelopment.
- j. **Allowances to selection committee:** The selection committee constituted to select the contingent of the University shall be entitled to receive T.A and D.A. as per the University Regulations.
- k. **Dates of Inter Collegiate Youth Festival:** Ordinarily other than exceptional cases, the Inter Collegiate Youth Festival shall be organized every year in **betweenlast week of September to first week of October.**

10. Conduct of Events:

Events specified by the Board for the Youth Festival shall be conducted in accordance with the following rules. In case, any change in the rules of events by AIU, it shall be automatically applicable for that educational year.

Sr. No.	Name of Items	Participants	Accompanists	No. P+A	Min Time	Max Time
MUSIC						
1	Classical Vocal Solo (Hindusthani/Karnataki)	01	02	03	12 Min.	15 Min.
2	Classical Instrumental Solo Percussion	01	02	03	12 Min.	15 Min.
3	Classical Instrumental Solo Non Percussion	01	02	03	12 Min.	15 Min.
4	Light Vocal (Indian)	01	02	03	04 Min.	05 Min.
5	Western Vocal (Solo)	01	02	03	04 Min.	05 Min.
6	Group Song Indian	06	03	09	08 Min.	10 Min.
7	Group Song Western	06	03	09	08 Min.	10 Min.
DANCE						
1	Folk/Tribal	10	05	15	08 Min.	10 Min.
2	Classical Dance	01	03	04	12 Min.	15 Min.
LITERARY EVENTS						
1	Quiz	03	00	03	00 Min.	00 Min.
2	Debate	01	00	01	04 Min.	05 Min.
3	Elocution	02	00	02	04 Min.	05 Min.
THEATRE						
1	One Act Play	09	03	12	25 Min.	30 Min.
2	Skit	06	03	09	08 Min.	10 Min.
3	Mime	06	02	08	04 Min.	05 Min.
4	Mimicry	01	00	01	04 Min.	05 Min.
FINE ARTS						
1	On the Spot Painting	01	00	01	02 Hrs.	2.30 Hrs.
2	Poster Making	01	00	01	02 Hrs.	2.30 Hrs.
3	Collage	01	00	01	02 Hrs.	2.30 Hrs.
4	Clay Modeling	01	00	01	02 Hrs.	2.30 Hrs.
5	Cartooning	01	00	01	02 Hrs.	2.30 Hrs.
6	Rangoli	01	00	01	02 Hrs.	2.30 Hrs.
7.	Installation	04	00	04	02 Hrs.	2.30 Hrs.
8.	Spot Photography	01	00	01	02 Hrs.	2.30 Hrs.
9.	Mehendi	01	00	01	02 Hrs.	2.30 Hrs.

Besides the above mentioned events, If University wishes to participate in any other Intercollegiate or Inter University Cultural Events in the category of Drama, Music, Literary Events, Fine Arts, in that case the candidates those have secured meritorious places in the list of winners of the Inter Collegiate Youth festival shall be selected directly by the Director of Students Development of the University.

Rules for Conduct of Event

- a. **One Act Play:** One Act Play shall be staged either in English, Marathi or Hindi. Duration of play shall not be exceeding than 30 Minutes. Each College or Department shall send only one entry in any language. Participating teams in One Act Play shall provide the name of the play, written permission from the author/authority, DMR No and /or Police permission, if obtained. The organizing centre shall provide vacant stage, six or more microphones and general lights. Every participating College shall have to make their own arrangements for special light effects, makeup and other property. Every participating team will get 10 minutes for their preparation.
- b. **Skit:** Participant may present the skit by using dress, dialogs, draperies and background music.
- c. **Mime:** Participant may present the mime by using dress, draperies and background music.

- d. **Mimicry:** Participant may perform in Hindi/English language only.
- e. **Quiz:** The questions in the quiz based on General Knowledge. The participant shall have appeared for a preliminary written examination. The entire competition will be conducted in English language only.
- f. **Debate:** Participant may perform either in English or Hindi. A college may send 2 entries for the competition, provided one participant will debate in for the subject while another will represent against the subject.
- g. **Elocution:** Every participant shall have to pick up the paper sheet in which subject shall be mentioned. Participant shall have to perform either in Hindi or in English.
- h. **Classical Dance:** A participant may perform the dance in any of the following style like Kathak, Kuchipudi, Kathakali, Bharatnatyam, Manipuri, Mohiniattam or Oddissy. Participant shall have to produce written gist of the performance in triplicate to the judges. Recorded music or performances based on film songs shall not be entertained.
- i. **Folk or tribal Dance:** A participating college must submit written script of the performance in triplicate to the judges. Recorded music or performances based on film songs shall not be entertained.
- j. **Classical Song:** Film songs are not allowed in this category.
- k. **Light Vocal:** Participant may perform Gazal, Abhang, Non Film songs, Bhajan, NatyaSangit in this category.
- l. **Group Song:** Every participating team compulsorily perform two songs out of which one must be patriotic and another should be folk song.
- m. **Western Song:** Film songs are not allowed in this category.
- n. **Western Group Song:** Film songs are not allowed in this category.
- o. **Classical Instrumental:** Performer shall perform either in Hindusthani/Karnataki style.
- p. **On the spot painting:** The organizer shall provide a drawing sheet of 22x15 to each participant. Other required material and accessories shall have to bring by the participant. Participant may use oil, poster, water or pestle colours for painting. The subject of painting will be given to the participant at the time of competition.
- q. **Collage:** Participant shall have to handover the collage to the organizer in the speculated time given for the performance. The required material for the performance shall have to bring by the participant.
- r. **Poster making:** The organizer shall have to provide poster sheet to each participant. The subject will be given at the time of competition. Other material required for performance shall have to bring by the participant.
- s. **Clay Modelling:** Organizer shall have to provide the required clay to the participant.
- t. **Cartooning:** Subject will be provided at the time of the competition. Other material required for performance shall have to bring by the participant.
- u. **Rangoli :** Material required for performance shall have to bring by the participant.
- v. **Spot Photography :**
 - a. A college/institute may send only one participant. The participant has to bring his/her own camera.
 - b. The digital camera should have a memory card which can be formatted by the judges before the event.
 - c. The time limit for this event will be of 2.30 hrs. The participant has to capture 5 photographs on the theme given by the judges.
 - d. No mixing, mapping or morphing of photograph will be permitted. Software such as Photoshop etc., shall not be permitted.
 - e. Digital images shall be judged on the basis of impact, technical quality, composition and suitability..

- w. **Installation:**
- Install or create an atmosphere related with the subject or title of the installation. The size of the installation shall be maximum 5x5x5
 - Participant may use all the material which they use in other art compositions cartooning, painting, rangoli or on the spot painting, collage and clay modelling. Participant can use waste material also which is available in the surrounding or can take any material from outside also.
 - Participants may not use the any already composed images available in the market.
 - They shall have to compose their own images with the raw material.
 - This is a group activity where 4 participants may take part. But they have to create only one installation whose size should not be more than 5x5x5
- x. **Mehendi :**
- Credit will be given to originality, creativity, decorative art with aesthetic sense.
 - Use of hand print or any kind of mold and any kind of decorative material is not allowed.
 - Participant shall have to bring the required material.
 - Mehendi should not be extended to palmer size of the forearm with maximum six inch length.
 - The participant shall have to draw mehendi on the palmer side of both the hands of the model. The model shall be the student of the organizing college.
 - Each college may send only one participant in this category.
11. **Identity Card:** Every participant shall have to bear the College Identity Card duly signed by the Principal under the Seal of the College and shall have to submit the same before the performance.
12. **Size of Contingent :** The number of the contingent should not exceed than 35 (33 participant + 2 manager) otherwise that College will not be eligible to receive Travelling Allowance. And the participants of such College shall not be allowed to take part in the Youth Festival.
13. **Participation Certificate:** The participation certificate will be distributed to the Principal of the participating College. It shall be the responsibility of the Principal of the concern College to distribute the same to the concerns. Any certificate that shall be misplaced by the College may be obtained after payment of Rs. 200/- for the required duplicate certificate.
14. **Lodging and Boarding:** Every participating College shall have to make its own lodging and boarding arrangement. Organizing centre or University shall not provide any lodging or boarding arrangement. A nodal officer may be appointed by the organizing College who may guide and help to book the hotels etc. for the participating College.
15. **Reimbursement:** A college shall be entitled to receive one way fare either by Bus or Train as claimed on the basis of total number of participants from University.
16. **Prize Distribution :**
- The performance shall be evaluated by the panel of appointed judges for each event. It shall be the responsibility to provide the rank (I,II,III) to the participating Colleges/ individuals.
 - The winners in the Individual and Group events shall be awarded with the certificates and memento. The design of the memento shall be finalised by the University.
 - The mementoes shall be supplied by the office of the Director Students Development to the organizing College well in advance of the date of Inter Collegiate youth Festival.
 - The meritorious certificate to the winners shall be provided by the office of Director Students Development at the end of year.
 - It shall not be bounded to the University to select the winners of each event in the University contingent. Selection of appropriate candidate in the University Team to be selected to represent in the Inter University Youth Festival shall be the sole discretion of the Selection committee appointed for the purpose.
17. **General Championship :**
- College securing highest number in the medals tally shall be declared as a General Champion of the Youth Festival. A separate trophy designed for the same shall be ceremoniously distributed at the end of the Youth Festival. College securing First, Second and Third in individual and group event shall be awarded with 5, 3, 2 points each

- b. After calculating the points, the General Champion award will be declared. The trophy thus distributed to the winner College shall be rotating in nature.
 - c. To receive and return the presented trophy to the University shall be the responsibility of the recipient College. The recipient College shall have to return the trophy in the month of February.
 - d. In case there is a tie in general championship in that case; the trophy for the first half shall be retained by the college securing more score in the individual event.
18. **Protest:** No protest on the evaluation of performance by the judges shall be accepted. However, complaints based on the technical grounds may be accepted within two hours from the declaration of result. Proving the onus of the complaint shall lie upon the party lodging protest.
19. **Protest Committee:** To decide the fate of the complaint there shall be a committee consisting of following members.

Sr. No.	Name	Capacity
1	Any Board member appointed by the Vice Chancellor	Chairman
2	President/Secretary of the Students Council of the University	Member
3	Any One Member of the selection committee	Member
4	Director Students Development	Member Secretary

f. Appointment of various sub committees at college level for smooth conduct of Youth Festival :

Committees	Constitution	Functions
General Registration Committee	(Incharge -1, One member for each District) = 6	<ol style="list-style-type: none"> 1. Shall collect copies of Proforma No. 1. 2. Shall provide the stamp of organizing College on the proforma and shall handover to the participating College. 3. Shall keep one copy with the organizers. 4. Shall collect the consolidated file of identity cards after the completion of all events of the participating College. 5. Shall submit the entire collected file to Director Students Development after the end of Youth Festival and obtain an acknowledgement to that effect.
Specific Registration Committee	(Hall Convenor -1 and 3 members) =4	<ol style="list-style-type: none"> 1. Shall allow only those Colleges whose names are included in the list provided by the University. 2. Shall collect 4 copies of the proforma no. - 2, and shall handover the 3 copies to the appointed Judges and shall return one copy to the participating college by recording the stamp of the organizing College on it. 3. The hall convenor shall record the prescribed stamp provided by University on the identity card of the participant against the specific event in which he /she has been participated. 4. The hall convenor shall obtain a merit list from the appointed judges and shall seal it before them. The same sealed envelope shall be submitted to the concern immediately after the end of event.
Event Anchor	One	For every event, the organizers shall appoint an anchor.
Time Keeper	One	For every event, the organizers shall appoint a time keeper.

Besides above committees, the organizing College may constitute various committees for the smooth conduct of Youth Festival.

g. Coaching Camp:

- i. **Duration of Coaching Camp:** Ordinarily the coaching shall be organized maximum for 15 days before each competition.
- ii. **Minimum attendance for Coaching Camp:** It shall be compulsory for every selected artist to attend minimum 75% sessions of the coaching camp, else, the artist suitable for the team from amongst the stand by shall be promoted.
Provided that, if an artist selected to represent the University in the Inter University is appearing for any University Examination during the conduct of the Coaching Camp, then his/her absence in the coaching camp for the actual day of examination and the genuine travel period required to reach to the exam centre together shall be condoned by the Director Students Development if he/she obtain the prior permission of the Director in writing. The application should be made with the substantial proof of document.
- iii. **Vacancy:** Vacancy created due to any reason in individual event shall be replaced from same event next in order shall be directly promoted. However, any artist originally selected for any group event remain absent during the coaching camp then the vacancy created shall be filled by the Director Students Development in consultation with the appointed coach for that activity from amongst the waiting list considering the utility of the artist.
- iv. **Intimation about absence:** Ordinarily, no player shall refuse to represent the University unless and until he/she prevented for doing so due to reasons beyond his/her control. In that case, he/she shall send his inability with the endorsement of the Principal of the concerned College well in advance to enable the Director Students Development to make suitable alternative arrangement.
- v. **Announcement of team:** The Director Students Development after obtaining the prior approval of Vice Chancellor may declare the University team selected to represent the University in the various Inter University Youth Festival and other competitions.
- vi. **Other persons:** No other person those included in the team shall accompany the University team.
- vii. **Refreshment Allowance:** Every selected artist for the coaching camp shall be entitled to receive refreshment allowance decided by the University from time to time.
- viii. **T.A. Bills of the College:** The T.A. bills for the selected artist shall have to be produce by the concerned college prior to 10th February every year.
- ix. **Artist Dress and Costume:** Rs. 2000/- or the rates prescribed by the University from time to time shall be provided to each artist to purchase the required dress/costumes for the event. The manager appointed shall have to furnish the bills against to the University.
- x. **Colour Blazer, Crest, and Tracksuit:** The selected artist are entitled to receive Colour Blazer (Once in five year), Mono and Tracksuit.
- xi. **Honorarium to professional Coaches:** The coaches appointed for separate activities during the coaching shall be entitled to receive Rs. 1500/- per day for the period of coaching camp. A coach may be appointed for two or more activity but he may receive only 1500/- Rs. Per day.
- xii. **Conveyance to Coaches:** Besides the remuneration a coach is entitled to receive conveyance allowance per day for the period of coaching camp as per the rates decided by the University.
- xiii. **Multiutility of selected artist:** Artists have to act on the guidelines given by the University. Even if he/she has been selected to represent the University in only one event, but if Coach/Manager felt his/her utility in the other event, in that case he/she shall have to remain present for the practices of another event.
- xiv. **Coaching Timings:** Artist shall have to remain present for the coaching on the time slot decided by the coach.
- xv. **Handling of University equipments and instruments:** The Manager shall be responsible for handling of the instruments and equipment provided by the University.
- xvi. **Duty Period:** The period spends by the appointed manager/coach during the coaching camp shall be treated as "On Duty".

INTER UNIVERSITY YOUTH FESTIVAL

- a. **Appointment of Manager:** The manager for the participation in the Inter University shall be appointed by the Chairman of the Board on recommendations of the selection committee. For providing opportunity to more Teachers, the Director Students Development every year, at the beginning of the session shall call the names of the persons who are interested to accompany the University team as Manager. The person appointed to be as a Manager shall preferably be an approved Teacher, including Director of Physical Education and Librarian of any College/Institute.
- b. **Manager and Coaches selection and appointment:** The names thus received shall be place before the Chairman for the appointment of manager. Similarly, he may also create a pool of talented professional artist those wishes to train the University teams during the coaching camp, and those are interested to accompany the team at Inter University Youth Festivals.
- c. **General Duties of Manager:** The manager shall collect the Identity Cards, Flags, Equipment, Instruments, and Tickets etc. from the office of the Director Students Development of the University.
- d. **Travel booking:** Manager appointed with the team shall be responsible to make the necessary travel bookings as per the suitability.
- e. **Artist welfare:** It shall be the special duty of the Manager to see the welfare of the University team.
- f. **Defaulters:** The names of the defaulters shall be reported to the Director Students Development for further necessary action.
- g. **Payment Receipts:** The manager shall obtain the printed receipts against every payment he/she made through the advance.
- h. **Facility during travel:** The entire team along with managers and coaches shall have to avail the same facility during the travel.
- i. **D.A.To Artist:** The players shall be entitled to receive Rs. 500/- per day per head D.A. during the travel or the rates prescribed by the University from time to time.
- j. **Account of Payments:** The manager shall have to give detailed account of the payments made by him at various places and expenditure incurred and certified by the manager shall be accepted by the University.
- k. **Visit to place of Relatives:** No artist shall be allowed to stay other than decided place. He/she may not live with his/her relatives unless the prior permission is not obtained. It shall be the sole discretion of the manager whether to permit or not.
- l. **Return Journey:**The University team leave the venue immediately after the end of the programme.
- m. **Day to Day Account:** The manager shall be responsible to maintain the day to day account in the prescribed form. Vouchers and receipts of all the expenditure incurred shall be submitted to the University within the fortnight of the completion of the task. If he/she fails to do so the matter shall be reported to the Principal of the concerned College.
- n. **Medical Facilities to the artist:**The manager shall be responsible to provide the required first aid to the injured artist. He may make available the required medical facility to the artist during journey or at the venue of the event. No compensation may be granted to the artist if he/she sustains any injury or disability during Inter Collegiate/Inter varsity/ Inter National Youth Festivals.
- o. **The manager shall :**
 1. Report personally to Director on return
 2. Return the balance amount of the advances, if any taken by him/her
 3. Report in writing about the behaviour/ performance of the player
 4. General standards and performance of the artist
 5. Any other point that he/she wants to bring to the kind notice of the University.
- p. The manager shall act as an officer in charge of the University team. All responsibilities in this regard to the welfare of the team, discipline etc. shall rest on him.
- q. If manager fails to submit the report within the prescribed time, then it shall be the serious irregularity on his/her part. The name of such manager shall be placed before the Board for further consideration in the ensuing meeting of the Board.
- r. The manager shall not make any comment on the selected team.
- s. In any circumstances, without obtaining a prior permission of the Director Students Development, no appointed manager directly give any statement against organizing University on the standards of organization to the press and media. However he may face any interview arranged by the media at the venue but cannot make any negative comment on the arrangements made by the organizing University. He may do so after obtaining the prior permission of Director Students Development.

- t. The expenses made on the purchases, repair or rental charges for hiring / repairing of the equipments and instruments, hiring of dresses/drapery, property, light and sound equipments, etc. things required for makeup of artist during the coaching camp shall be borne by the University. The appointed coach shall have to submit the printed bill/s against the expenses made.
- u. At the end of the coaching camp a rehearsal shall be organized with complete set up. The expenditure required to conduct the rehearsal shall be borne by the University. The dinner/lunch shall be offered by the University to the participants along with the managers and accompanists.

GUIDELINES FOR SELECTED ARTIST

- a. The selected artist shall not entrain or detrain from running train.
- b. He/She shall not eat any such food that may harm the performance.
- c. He/She shall carry such medicines that are required or prescribed to him by the medical practitioner.
- d. They shall not put any inconvenience to other artist and co passengers travelling in the same train.
- e. No player shall be allowed to go for sightseeing, pictures, swimming etc. nor shall he/she be allowed to leave with their relatives during his/her stay at the venue of the competition. Provided, if parent of any team members accompanying their ward if request to the Manager, in that case, it shall be the discretion of the Manager whether to accept the request of the parent or not.
- f. The artist shall maintain the discipline during the journey and at the venue of the Youth Festival. He/She shall be abiding by the rules and regulations and instructions issued to him by the manager of the team. The Board may after taking the report of the manager in to consideration may take any in disciplinary action against him/her and may disqualify him for the period as it deems fit.

UNIVERSITY COLOURS AND CERTIFICATES:

- a. University Colour shall consist of a Blazer and a crest. The Colour of the Blazer shall be Navy Blue.
- b. Only members of the University Youth Festival team as approved by the Chairman shall be awarded University blazer once in five years.
- c. The Manager accompanying the University along with the professional accompanists also awarded the colour blazer.
- d. An artist who does not accompany the team after his/her selection may not be awarded a colour blazer.
- e. The cost of the Blazer and Crest for the first time shall be equally borne by the concerned College and University. In case of professional coaches it shall be equally borne by the concerned coach and University.
- f. The artist of the University team who secured 1st, 2nd and 3rd position in the Zonal/ All India Inter University youth Festival shall be awarded memento, cash award and an appreciation certificate.
- g. Cash award to Ist, IInd, IIIrd position holder in Zonal/ All India Inter University youth Festival Group Event shall be as 20,000/-, 15,000/- and 10,000/- respectively. Cash award shall not be distributed to the professional artists. However, the total amount of cash award shall be equally distributed to the artist performed in the event including student accompanist. However, no cash award shall be given to the professional accompanist. Separate cash award for Zonal and All India Inter University team members shall be given.
- h. Cash award to Ist, IInd, IIIrd position holder in Zonal/ All India Inter University youth Festival Individual Event shall be as 5,000/-, 3,000/- and 2,000/- respectively. Cash award shall not be distributed to the professional artists.
- i. The following certificates may be awarded artists, professional accompanists, managers duly signed by the Chairman of the Board and Director, Students Development.
 - i) Artist representing University in the Inter University Youth Festival (Format A)
 - ii) An Artist and Manager/ Coaches securing any position in the Inter University Youth Festival (Format B)
 - iii) Competitors secured Best Artist (Man) and (Woman) award. (Format C)
 - iv) Winners (I, II, III) position holders in the Inter Collegiate Youth Festival (Format D)
 - iv) Certificate of participation in the Inter Collegiate Youth Festival (Format E)

- v) Duplicate Certificate may be issued to the applicant on payment of Rs. 200/- per certificate or the rates prescribed by the Board from time to time.

BEST ARTIST (MAN AND WOMAN) AWARD:

Every year the Board shall select and declare the Best Artist (man and woman) award ceremoniously.

- a. There shall be committee consisting of the following members that shall select the candidates for the above award.

1.	One member from the Board of Students Development nominated by the Chairman of the Board	Chairman
2.	Three members connected to college expert in various cultural activities	Member
3.	President/Secretary of the University Students Council	Member
4.	Director Students Development	Member Secretary

The norms for selecting the Best Artist from Man and Woman Section shall be as follows:

Sr. No.	Activity	Marks to be awarded
1	Any student representing the University in the Maharashtra State Inter Varsity Youth Festival Indradhanushya	Per event 3 Marks
2.	Any student won medal in the University in the Maharashtra State Inter Varsity Youth Festival Indradhanushya	Per medal (5/3/2) Marks
3.	Any student representing the University in the Zonal Inter Varsity Youth Festival organized by AIU	Per event 3 Marks
4.	Any student won medal in the University in Zonal Inter Varsity Youth Festival organized by AIU	Per medal (5/3/2) Marks
5.	Any Student selected to represent the University in the All India Inter University	Per event 3 Marks
6.	Any Student won medal in the All India Inter University	Per medal (5/3/2) Marks
7.	Any student represent the University in the SAUFEST	Per event 3 Marks
8.	Any Student won medal at SAUFEST	Per medal (5/3/2) Marks
9.	Any student represent his/her College/Institute/Autonomous College in the Cultural Activities organized by the State or Central Government	Per event 3 Marks
10.	Any student while representing his/her College/Institute/Autonomous College in the Cultural Activities organized by the State or Central Government and won medal	Per medal (5/3/2) Marks

- a. Only the certificates of the preceding year shall be taken into consideration for deciding the award.
- b. Any tie persist in deciding the award shall be resolved unanimously by the committee in light of the present other rules and regulations.
- c. The award shall be distributed to the Best Artist (Man and Woman) in the ensuing Youth Festival Opening Ceremony. The awardees should be invited by the University at the place of the Youth Festival. They shall be entitled to receive T.A. and D.A. The awardees shall be felicitated at the hands of the Guest invited for the Youth Festival. The recipient shall be awarded with memento by the University.

ALTERNATE ARRANGEMENT FOR UNIVERSITY EXAM OF STUDENTS

1. The Board may on receipt of the application from the students those have represented in the Inter University Cultural Activities, NSS, NCC etc. regarding alternate arrangement of the University examination, shall adopt the following procedure.
 - a. The application shall be received by the office of the Director Students Development.
 - b. The office may verify the documents and the dates of examination/paper whether they are really collide with the time table of the University examinations.
 - c. If the office of the Director Students Development satisfies that the dates are clashing with the time table of University examinations may place the received application before the Board for its recommendation to the Board of Examination to make necessary arrangement of the examinations. Generally below mentioned activity will be taken into consideration for the recommendation of conduct of alternate examination.

Cultural Activities:

- a. Maharashtra State Inter University Youth Festival (ōIndradhanushya)
- b. Zonal and All India Inter University Youth Festival organized by AIU
- c. Inter University SAUFEST

NCC:

- a. Regional Level Participation or Attending NCC Camp/ Competition /Parade etc.
- b. State Level Participation or Attending NCC Camp/ Competition /Parade
- c. National Level Participation or Attending NCC Camp/ Competition /Parade/Event
- d. International Level Participation or Attending NCC Camp/ Competition /Event

NSS:

- a. State Level Participation in Adventure Camp, “Utkarsh”, “Awahan” (Disaster Management) , “Prerana” (Leadership Camp)
- b. National Level Participation (RD parade, NIC Camp)
- c. International Level Participation

Format-A

**SANT GADGE BABA AMRAVATI UNIVERSITY
INTER COLLEGIATE YOUTH FESTIVAL – YEAR -----
JUDGES SCORE SHEET (INDIVIDUAL)
ACTIVITY (DANCE/MUSIC/THEATRE/LITERARY EVENTS/FINE ARTS) EVENT**

SR. NO.	TYPE(GROUP/INDIVIDUAL)		COMPON ENT1 (20)	COMPON ENT2 (20)	COMPON ENT3 (20)	COMPON ENT4 (20)	COMPON ENT5 (20)	TOTAL (300)
	NAME	COL.CODE						

SIGNATURE OF JUDGE

(NAME -----)

DATE : -----

MOBILE NO. -----

Format-B

**SANT GADGE BABA AMRAVATI UNIVERSITY
INTER COLLEGIATE YOUTH FESTIVAL – YEAR -----
JUDGES SCORE SHEET (CONSOLIDATED)
EVENT (DANCE/MUSIC/THEATRE/LITERARY EVENTS/FINE ARTS)
ACTIVITY (DANCE/MUSIC/THEATRE/LITERARY EVENTS/FINE ARTS) EVENT -----**

SR.NO.	TYPE		JUDGE (1) SCORE	JUDGE(2) SCORE	JUDGE(3) SCORE	GRAND TOTAL	RANK IN ROMAN
	NAME	COL.CODE					

SIGNATURE OF JUDGES

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Format-C


SANT GADGE BABA  AMRAVATI UNIVERSITY
CERTIFICATE
(INTER COLLEGIATE YOUTH FESTIVAL)

Awarded to.....
Of.....
For participation in.....
As.....
In the.....
SANT GADGE BABA AMRAVATI UNIVERSITY YOUTH FESTIVAL-
Held at.....
From To.....
Date :

Chairman
Board of Students' Development

Director,
Board of Students' Development

Format-D

SANT GADGE BABA  AMRAVATI UNIVERSITY
CERTIFICATE
(INTER COLLEGIATE YOUTH FESTIVAL)

This is to Certify that.....
Of.....
is awarded the colour in.....
for representing this university YOUTH FESTIVAL team in the Inter University held at
.....
during the year.....
The team/he/she secured.....place in activity.....in this festival
Date :

Chairman
Board of Students' Development

Director,
Board of Students' Development

Format-E

SANT GADGE BABA  AMRAVATI UNIVERSITY
CERTIFICATE OF APPRECIATION

This is to Certify that.....
Of.....
is awarded the Best Sports Man/Woman award during the year.....
University appreciates and congratulates him/her for the performance given.
Date :

Chairman
Board of Students' Development

Director,
Board of Students' Development



SANT GADGE BABA AMRAVATI UNIVERSITY

CERTIFICATE OF APPRECIATION

This is to Certify that.....
Of.....
is awarded the certificate for representing this University..... (Men/Women)
team
in the Inter University Tournament held at.....
during the year..... In this event, team/player secured.....place.
University appreciates and congratulates him/her for the outstanding performance.

Chairman
Board of Students' Development

Director,
Board of Students' Development



SANT GADGE BABA AMRAVATI UNIVERSITY

CERTIFICATE OF APPRECIATION

This is to Certify that.....
Of.....
is awarded the certificate for representing this University
team in the Inter University Tournament held at.....
during the year.....as Manager/Coach. In this Tournament University team/player
secured place.
University appreciates and congratulates him/her for the performance given.

Chairman
Board of Students' Development

Director,
Board of Students' Development

GUIDELINES FOR VOLUNTEERS

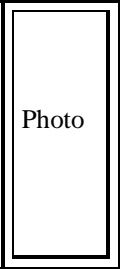
1. Volunteers representing Sant Gadge Baba Amravati University should compulsorily bring this I-Card to office for his/her identification.
2. Volunteers shall maintain proper discipline during journey and on & off the field at the venue of the tournament. They shall see that no one to put to any inconvenience in any way because of their behaviour.
3. Volunteers should not entrain or detrain from a running train.
4. Volunteers should follow all rules & regulations of the organizing University strictly.
5. No volunteers will be allowed to go alone for pictures slight seeing or swimming, nor will he/she be allowed to stay with relatives or at any private residence, nor be allowed to indulge in such activities as may adversely affect his health.
6. Volunteers shall reach the playground in time at least 30 minutes before to the commencement of the match.
7. Volunteers should bring this card to office without which colour blazer, crest, players kit & Trick-Suit will not be issued to him/her.
8. No person, if otherwise eligible shall be awarded a fresh blazer unless a period of 5 yrs. has elapsed from the date and the previous allotment of the blazer to him/her.


SANT GADGE BABA AMRAVATI UNIVERSITY




NATIONAL SERVICE SCHEME

NSS VOLUNTEER
IDENTITY CARD
YEAR 20 -20

IDENTITY CARD		SANT GADGE BABA AMRAVATI UNIVERSITY	
Name of Volunteer Mr/Miss.	_____	Event _____	_____
_____	_____	Name of College _____	_____
 <p>Photo</p>	_____	Class _____ Year _____	_____
	_____	Blood Group _____	_____
	_____	Date of Birth _____	_____
	_____	Mob. No. _____	_____
	_____	_____	_____
Year 201 - 201			

SANT GADGE BABA AMRAVATI UNIVERSITY	
	
TEAM LEADER/ PROGRAMME OFFICER IDENTITY CARD YEAR 20 - 20	

IDENTITY CARD		SANT GADGE BABA AMRAVATI UNIVERSITY		
Name of Team Leader/Program Officer Mr./Smt./Miss. _____	_____	Event _____	_____	
_____	_____	(Men/Women) _____	_____	
 <p>Photo</p>	_____	Name of College _____	_____	
	_____	Date of Birth _____	_____	
	_____	_____	Contact No. _____	_____
	_____	_____	Phone/Mob _____	_____
	_____	_____	_____	_____
YEAR 20 - 20				